



Maharashtra Institution for Transformation

Provision of Transaction Services for Infrastructure Projects at the State Level

Request for Empanelment No.

**Public Private Partnership Cell
Maharashtra Institution for Transformation (MITRA),
Department of Planning,
Government of Maharashtra**

Government of Maharashtra

Maharashtra Institution for Transformation

Department of Planning,

Mumbai

Date 14.10.2025

REQUEST FOR QUALIFICATION

The Public Private Partnership (PPP Cell) at MITRA, Department of Planning, Government of Maharashtra, is establishing a panel of Qualified Transaction Advisory Firms to enhance the bankability of PPP and public-funded projects across various sectors. These firms, with specialized Infrastructure finance advisory expertise, will assist Sponsoring Departments/Agencies (SD/A) in providing financial, commercial, and procurement support for physical, urban, social infrastructure, and public service projects.

Name of Work	Tender Notice No	Tender Fee
Request for Empanelment of Transaction Advisors	MITRA/C.R.PPP-222/2025	INR 20,000/- + GST

Interested and eligible Applicants are invited to submit applications as per the Request for Empanelment (RFE) document, available for download from MITRA's website under the Tenders section. Applications must be submitted by 3:00 PM on October 31, 2025, following the prescribed format on E-Procurement portal of Government of Maharashtra i.e. mahatenders.

All communications should be directed to the Head, PPP Cell at sectorhead.infrasrtucture@mahamitra.org.

sd/-

Joint Chief Executive Officer,
Maharashtra Institution for Transformation (MITRA)

Disclaimer

The information contained in this Request for Qualification document (the “**RFQ**”) or subsequently provided to applicants, whether verbally or in documentary or any other form by or on behalf of MITRA or any of its divisions or its employees or advisers (hereinafter collectively “**MITRA**”), is provided to applicants on the terms and conditions set out in this RFQ and such other terms and conditions subject to which such information is provided.

This RFQ is not an agreement or an offer by MITRA to prospective applicants or any other person. The purpose of this RFQ is to provide interested parties with information that may be useful to them in the formulation of their applications pursuant to this RFQ. This RFQ includes statements, which reflect various assumptions and assessments arrived at by MITRA in relation to the empanelment. Such assumptions, assessments and statements do not purport to contain all the information that each applicant may require. This RFQ may not be appropriate for all people, and it is not possible for MITRA to consider the objectives, technical expertise and particular needs of each party who reads or uses this RFQ. The assumptions, assessments, statements and information contained in this RFQ may not be complete, accurate, adequate or correct. Each applicant should, therefore, conduct its own investigations and analysis and should check the accuracy, adequacy, correctness, reliability and completeness of the assumptions, assessments and information contained in this RFQ and obtain independent advice from appropriate sources.

Information provided in this RFQ to the applicants may be on a wide range of matters, some of which may depend upon interpretation of law. The information given is not intended to be an exhaustive account of statutory requirements and should not be regarded as a complete or authoritative statement of law. MITRA accepts no responsibility for the accuracy or otherwise for any interpretation or opinion on the law expressed herein.

MITRA makes no representation or warranty and shall have no liability to any person including any applicant under any law, statute, rules or regulations or tort, principles of restitution or unjust enrichment or otherwise for any loss, damages, cost or expense which may arise from or be incurred or suffered on account of anything contained in this RFQ or otherwise, including the accuracy, adequacy, correctness, reliability or completeness of the RFQ and any assessment, assumption, statement or information contained therein or deemed to form part of this RFQ or arising in any way in this selection process.

MITRA also accepts no liability of any nature whether resulting from negligence or otherwise, howsoever caused, arising from reliance of any applicant upon the statements contained in this RFQ.

MITRA may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information, assessment or assumption contained in this RFQ.

The issue of this RFQ does not imply that MITRA is bound to select an applicant or to appoint the selected applicant(s), as the case may be, for empanelment and MITRA reserves the right to reject all or any of the applications without assigning any reasons whatsoever.

The applicant shall bear all its costs associated with or relating to the preparation and submission of its application including but not limited to preparation, copying, postage, delivery fees, expenses associated with any demonstrations or presentations which may be required by MITRA or any other costs incurred in connection with or relating to its application. All such costs and expenses will remain with the applicant and MITRA shall not be liable in any manner whatsoever for the same or for any other costs or other expenses incurred by an applicant in preparation or submission of the application, regardless of the conduct or outcome of the selection process.

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1. Introduction

Government of Maharashtra has announced several initiatives to create an enabling environment for investment in infrastructure. Many initiatives are being taken to improve the Infrastructure in the State and at the Local Bodies level as well. While giving thrust to implement the projects it is necessary to explore all possible financing options. It has been observed that there is a dearth of capacities to develop the saleable projects and identify the best suitable mode of financing at the departmental and ULBs level. There is also a lack of capacity to approach the financing agencies and do the complete transactions. The support is even more required in PPP transactions. It is necessary the agencies concerned at the State and municipal government level, have access to appropriate advisory support for the implementation of PPP and other financing transactions.

Government of Maharashtra is seeking to empanel Transaction Advisors with proven expertise in providing financial, commercial and procurement advisory support to Government or its agencies or local bodies in infrastructure and public service projects through Public-Private Partnerships (PPP) and other innovative financing mechanisms. Recognizing the need for sector-specific expertise and to ease procurement of quality advisors by various Government Departments, Agencies, and Local Bodies (LBs), this RFE invites applications from eligible consultancy firms to constitute a refreshed panel of Transaction Advisors. The applicant must achieve a score in the 70th percentile or higher to qualify for empanelment.

The broad scheme of things is as follows:-

- The Government shall establish a Panel of Transaction Advisors who in its assessment are the most suitable for providing the transaction advisory services under following 3 categories of sectors viz. Physical Infrastructure, Urban Infrastructure, Social Infrastructure. (Firms may be empanelled across one or more of the following sectors)
 - 1) Physical Infrastructure: -
 - Roads, Bridges, and Highways, Railways including metros
 - Airports, Ports and Waterways, Marina
 - Logistics and Warehousing
 - Energy: Generation, Distribution and Transmission
 - Renewable Energy
 - Tourism and Cultural Assets, International Centres for Excellence, International Convention Centres
 - Data Centers and Digital Infrastructure, Optic Fibre
 - Infrastructure in Special Economic Zones
 - Oil & Gas
 - 2) Urban Infrastructure: -
 - Urban Transport and Infrastructure
 - Water Supply, Sewage and Sanitation
 - Solid Waste and Bio-Energy
 - Affordable Housing & Slum Rehabilitation
 - 3) Social Infrastructure: -
 - Health and Education, Skill Development
 - Climate Resilience Infrastructure
 - Agriculture and Food Processing, other related Infrastructure
 - Irrigation

The above list is indicative.

- To be considered eligible for empanelment, applicant firms must demonstrate successful experience in undertaking and completing **at least three eligible transaction advisory assignments** in a minimum of **two** out of the three designated sectoral categories viz. Physical Infrastructure, Urban Infrastructure, and Social Infrastructure. These assignments must be relevant in scale and complexity, and clearly attributable to the firm or consortium applying, with appropriate documentation such as completion certificates or final payment proofs to substantiate the claim. The project size for any Physical or Urban Infrastructure projects should not be less than Rs 50 Cr.
- The firms would also be required to support for transaction services in each mode of financing, be it securing loan from the national, international or multi-lateral financial institutions or implementation on the PPP basis.
- Consortium of firms will not be eligible for application.
- These panels will be made available to all State departments, various Government/ Semi-Government agencies and Local bodies in Maharashtra.
- The successful applicants will be required to provide both commercial/ financial and transaction advisory services in support of project financing including the PPP transactions.
- The services required are described more fully in Section 2.

2. Eligible assignments:

Any PPP Advisory/ consultancy assignments granted by the government, multilateral agencies, statutory authority or public sector entity or a private sector entity in respect of preparation of transaction / bid documents in relation to the bidding process or other transactions, for an infrastructure project (whether greenfield or brownfield) undertaken through Public Private Partnership (PPP) having an estimated capital cost (excluding land) of at least Rs. 50 crore (Rupees Fifty crores) in case of a project in India, and US \$25 million (US\$ Twenty-Five million) for projects elsewhere.

Eligible transaction advisory assignments shall not include the advisory services provided for taxation brokerage, legal advice and any such service that does not constitute the advisory services related to infrastructure projects & services.

Specialist technical advice, wherever needed, related to the sector concerned will be separately procured.

Sponsoring Agencies in the State and the Municipal Bodies who are developing and implementing projects for Infrastructure will be able to hire the services of the Transaction Advisor from the panel. The consultant from panels will be appointed for specific assignments on the basis of their financial proposal, against a defined scope of work. The project specific eligibility will be tested by the Sponsoring Agency.

The panel will last for a term of three years, from the date of notification. Individual firms who consider that they are capable of providing high quality transaction advisory services, and of meeting the evaluation criteria set out in this RFE, are encouraged to submit a response.

3. Services required from the Transaction Advisors

The panels of Transaction Advisors will be used by State Government Departments / Agencies, Semi-Government Agencies, and municipal bodies who have decided to develop and

implement projects and who are seeking transaction advisers to assist them with financial structuring of the project and procurement of developers / operators / service providers for the project.

Advisers who are on the panel will be approached by the agencies. The services being sought from the consultant will be set out in detail in terms of reference for the specific assignment. It is anticipated that they may include:

- Develop the Project with Feasibility Reports and financial structuring.
- Interaction with the market, or conduct of formal market soundings, to confirm decisions on scope, timing and packaging of the transaction
- Preparation of Loan Application for securing loan/financial assistance from national/international/ multi-lateral funding Agencies, wherever needed.
- Preparation of bid documents including but not limited to the EOI, Request for Qualification, RFP and the draft Contract document for the project.
- Preparation of supporting information to assist bidders in preparation of their bids and wherever relevant, creation of a data room and management of access to the data room
- Support to communication with the market and interaction with the market, including managing and responding to requests for clarification
- Monitoring and advice on tender performance against any conditions precedent to financial closure
- Management of other advisory inputs and overall management of the transaction team, to ensure a successful conclusion.

Panel members will not be required to provide technical advice. Where specialist technical advice is required, technical advisers will be separately procured.

Panel members will contract with agencies to provide the services. Panel members should be aware that agencies may have specific requirements, such as for particular levels of professional indemnity insurance, which are not included within this RFE.

Maharashtra Institution for Transformation (MITRA), Govt of Maharashtra, invites applications from the interested consultancy firms or organizations for the above-mentioned work.

4. Information Required from the Applicants

Respondents to this RFE are required to provide information to enable evaluation of their suitability to provide the services outlined in section 2. Attachment 1 sets out the information required.

The evaluation criteria include:

- *Threshold requirements:* the panel will require firms whose annual turnover from transaction advisory services and number of human resources exceed defined levels. Responses that do not meet these threshold requirements will not be further evaluated.
- *Evaluation criteria:* responses that do meet the threshold requirements will be evaluated against capability and experience in playing a lead role in transactions and providing commercial/financial advice on transactions. This evaluation will be conducted with respect to the firm as a whole, and with respect to the team proposed.

Respondents should provide summary responses at the points set out in Attachment 1, summarising their performance against the requirements set out in the RFE. Respondents should also provide:

- Audited accounts for the last two years;
- A statement of company capability, summarising, in not more than 2,500 words, the company's capability and experience, and
- Curriculum vitae of not more than 3 pages for each member of the team nominated for the panel.

Panel members will not be required to provide technical expertise, but should demonstrate familiarity with the sectors concerned. Respondents to this RFE are asked to indicate the sectors within which they have previous experience in providing services of this kind, and to provide supporting information to enable evaluation of that experience.

5. Date and Time of Submission of Application:

The Proposals must be uploaded on the e-procurement portal (<https://mahatenders.gov.in/nicgep/app>) not later than

Date: 31th October 2025 (1500 Hours)

6. Date and Time of Opening of Application:

Applications will be opened on the e-procurement portal by the Client's Evaluation Committee at the date and time indicated below.

Date: 01st November 2025 (1500 Hours)

7. Date and Time of Pre-Application Conference:

Date: 20th October 2025 (1200 Hours)

Venue:

MITRA Office,
5th Floor, Nirmal Building,
Nariman Point,
Mumbai – 400 021,

Virtual Link will be provided on the following website: <https://mahamitra.org/>

For any clarifications, please contact Mr Ajay Saxena, Field Expert (Infrastructure) and Head PPP Cell, MITRA, Govt of Maharashtra, at Sectorhead.Infrastructure@mahamitra.org.

6. Submission of Responses

The Tenderer's response should be addressed to:

Jt. CEO
MITRA
5th Floor, Nirmal Building,
Nariman Point,
Mumbai – 400 021,

Applicants should submit the completed application form along with a non-refundable processing fee of **Rs 20,000/-** only in favour of Maharashtra Institution for Transformation CA no. 60467723250 payable at Mumbai as per directions provided in the application form.

Attachment I

7. Organizational Information

I acknowledge that I have read this Request for Empanelment and have fully acquainted myself with all matters relating to the Government of India's policy with respect to PPPs and the Government of Maharashtra's proposal to empanel transaction advisers.

7.1 Tenderer's Profile

Tenderer's Profile	
Full name:	
Any trading or business name:	
If a company, the registered office address:	
PAN Card Details	
GST Registration Details	
Date and Place of incorporation:	
Name of principal point of contact: Email: Telephone:	

7.2 Executive Summary and Scope of services

Provide a brief executive summary of the overview of the tender.

Response: (Respondents are requested to summarize their offer in no more than 2 pages)

8. Evaluation Criteria

Tenders will be evaluated against the following criteria.

Criteria	Assessment	Weighting
1. Threshold Requirements		

1.1 Annual turnover	The applicant should provide audited annual financial statements for the last two years, to demonstrate an average annual turnover from Advisory Services of not less than. Rs 15 Crores. Advisory services shall not include fees received as brokerage, tax or legal advice.	Threshold requirement
Response: (Respondents should confirm that they meet this criterion. Please provide attachments of annual audited financial statements)		
1.2 Net Profit	The Applicant should have Net Profit After Tax in the last three financial years.	Threshold requirement
1.3 Human resources	The applicant should not have less than 20 experts.	Threshold requirement
Response: (Respondents should quote number of FTE professional staff and provide an organizational structure of the firm indicating staff numbers by division. Declaration of working knowledge of Marathi by the concerned experts.)		
1.4 No conflict	The applicant should face no conflict in provision of advice on PPP contracts.	Threshold requirement
Response: (Respondents to provide details of any existing or potential conflict of interest)		
1.5 No conflict	The applicant must not have been blacklisted or debarred by Government of India/ Government of Maharashtra at the time of last date of submission.	
Response: (Self-declaration on Rs.100/- Non Judicial Stamp paper)		

It should be noted that Respondents will also be required to demonstrate that no conflict of interest exists when providing a financial proposal for specific assignments.

Criteria	Assessment	Weighting
2. Transaction Advice (Total 30 points)		
2.1 Sector experience	Categories and their Sectors: 1) Physical Infrastructure: - <ul style="list-style-type: none"> ▪ Roads, Bridges, and Highways, Railways including metros ▪ Airports, Ports and Waterways, Marina ▪ Logistics and Warehousing ▪ Energy: Generation, Distribution and Transmission ▪ Renewable Energy ▪ Tourism and Cultural Assets, International Centres for Excellence, International Convention Centres 	The Applicant must demonstrate the experience in minimum 6 sectors, from two out of the 3 main categories, in which the Applicant has provided lead transaction advisory services which must include financial feasibility, bid process management and hand holding of Authority during financial closure.

	<ul style="list-style-type: none"> ▪ Data Centers and Digital Infrastructure, Optic Fibre ▪ Infrastructure in Special Economic Zones ▪ Oil & Gas <p>2) Urban Infrastructure: -</p> <ul style="list-style-type: none"> ▪ Urban Transport and Infrastructure ▪ Water Supply, Sewage and Sanitation ▪ Solid Waste and Bio-Energy ▪ Affordable Housing & Slum Rehabilitation <p>3) Social Infrastructure: -</p> <ul style="list-style-type: none"> ▪ Health and Education, Skill Development ▪ Climate Resilience Infrastructure ▪ Agriculture and Food Processing, other related Infrastructure ▪ Irrigation 	<p>The marking would start from 12 and every additional sector would be scored 2 marks subject to maximum marks of 30.</p> <p>The cost of each project which is being mentioned here should not be less than Rs.50 crores. In case of Management Contract Consultancy the cost of Asset (managed) shall be mentioned and taken as project cost.</p>
<p>Response: (Respondents to indicate in the table above, their sector experience by checking the relevant box.)</p> <p>Note: The above list is only indicative. Under this category, only the completed projects shall be taken to demonstrate the Sector experience. The firms should submit the Project completion certificate or final payment proof clearly specifying the release of final payment or any other correspondence certifying the completion of project as supporting document for project experience.</p>		

Response: (Respondents to provide details of company experience and team experience separately. Responses should be no more than 2 pages each)

Criteria	Assessment	Weighting
3. Contract Design / drafting (Total 20 points)		
<i>3.1 Contract design and documentation</i>	The applicant should provide details of minimum 5 assignments in the last 5 years which demonstrate an ability to provide advice to a public authority on initial contract design and documentation. The assignment should have been undertaken by nominated personnel who should have at least 10 years of experience in corporate and contract laws. The applicant should describe the nature of the transaction, the role of the applicant in supporting that transaction, the nature of the legal advice on contract design and documentation, the duration of the assignment and the total fees related to contract design and documentation.	10 points 5 marks shall be awarded on meeting the threshold requirement. 2 marks per assignment will be awarded for any subsequent assignments.

Response: (Respondents to provide details of company experience and that of the nominated

personnel separately. Response should be no more than 2 pages)		
<i>3.2 Contract Management</i>	The applicant should provide details of minimum 5 assignments - in the last 5 years which demonstrate an ability to provide contract management services to a public authority during Implementation. The applicant should describe the nature of the transaction, the role of the applicant in supporting that contract management, the nature of the advice during contract negotiations and execution, the duration of the assignment and the total fees related to the tax advice.	10 points 5 marks shall be awarded on meeting the threshold requirement. 2 marks per assignment will be awarded for any subsequent assignments.
Response: Response: (Respondents to provide details of company experience and that of the nominated personnel separately. Response should be no more than 5 pages)		

The team composition of a Transaction Advisory Team for any assignment proposed by the Sponsoring Authority, should be preferably as below:

Criteria	Assessment	Weighting
4. Key Personnel (Total 50 points)		
<i>4.1 Team Leader</i>	PGD / Master's degree in management / engineering / planning or any other relevant field. (S)he should have led the team for transaction advisory of at least 8 (ten) Eligible Assignments Overall professional experience of minimum 15 years	Up to 20 points
Response: (Respondents to provide details of project experience and that of the nominated personnel separately. Response should be no more than 2 pages)		
<i>4.2 Finance Expert</i>	PGD/ MBA/ CA/ CFA or equivalent (S)he should have worked as a Finance expert in at least 5 (five) Eligible Assignments and should have experience in financial modelling. Overall professional experience of minimum 10 years	Up to 15 points
Response: (Respondents to provide details of project experience and that of the nominated personnel separately. Response should be no more than 2 pages)		
<i>4.3 Contract Expert</i>	PGD/ MBA (S)he should have worked as a contract management expert in at least 5 (five) Eligible Assignments.	Up to 15 points

	Overall professional experience of minimum 10 years	
Response: (Respondents to provide details of project experience and that of the nominated personnel separately. The Applicants shall provide different key personnel for different expertise sought above.)		

The threshold marks for empanelment would be 50th percentile, in each parameter above & 70th percentile over all. Only those firms that cross the threshold shall be empaneled.

Note:

- 1. The Applicants must note that the Team Leaders shall have to sign all the deliverables after getting the assignments from Departments/ Agencies. The Applicants, therefore, are encouraged to nominate more than one Team leader whose names and qualification shall be notified in the Empanelment Order. The Applicants – once empaneled may inform the equivalent or better replacement in case the nominated Team leader(s) ceases to exist with the Empaneled Firm during the empanelment period to MITRA who shall issue the modification.**
- 2. The Applicant must note that the contact number and email address of each Key Personnel are clearly mentioned in their respective resume/CV. MITRA reserves the right to contact any of the proposed Key Personnel for verification purposes during the tender evaluation process, as and when deemed necessary by the Client.**

8. References

Provide three references that the MITRA could contact regarding your ability to provide services under this RFE.

Client name and contact details	Description of Services	Period

9. Declaration

I acknowledge that I have read this Request for Empanelment, and have fully acquainted myself with all matters relating to it. I declare that information submitted above is true and authentic to best of my knowledge. In case information provided is found incorrect, the offer submitted by us shall be rejected summarily without any further clarifications.

Name, designation
and address of authorised signatory

Signature of authorised signatory

Date
Place

APPENDIIX I

Form-1

Covering Letter

(On Applicant's letter head)

To,

The Jt CEO MITRA,,
5th Floor, Nirmal Building,
Nariman Point,
Mumbai – 400021
Maharashtra, India

Dear Sir,

Sub: Empanelment of the Transaction Advisor

I, _____ (Applicant's name) herewith enclose the Application for above.

I agree that this offer shall remain valid for a period of 90 (ninety) days from the Application Due Date or such a further period as may be mutually agreed upon.

Yours faithfully,

(Signature, name and designation of the Applicant)

Note: The Application is to be submitted strictly as per forms given in the RFQ.

APPENDIX - I
Form-2 - Financial Capacity of the Applicant

S. No.	Financial Year	Annual Revenue (Rs. Cr)
1.		
2.		
3.		

Certificate from the Statutory Auditor^s

This is to certify that..... (name of the Applicant) has received the payments shown above against the respective years on account of professional fees.

(Signature, name and designation of the authorized signatory)

Date: _____ Name and seal of the audit firm

^s In case the Applicant does not have a statutory auditor, it shall provide the certificate from its chartered accountant that ordinarily audits the annual accounts of the Applicant.

Note:

1. Please do not attach any Annual Financial Statement.

APPENDIX - I

Form-3 – Abstract of Eligible Assignments of the Applicant and Areas of Experience#

S.No.	Name of Project	Name of Client	Estimated capital cost of Project (in Rs. Crore/ US\$ Million)	Professional Fee## received by the Applicant (in Rs. Lakhs/Crores)£
(1) ^{££}	(2)	(3)	(4)	(5)
1				
2				
3				
4				
	Areas of Experience:			

The Applicant should provide details of only those assignments that have been undertaken by it under its own name.

Exchange rate should be taken as Rs. 88 per US \$ for converting to Rupees.

£ In the event that the Applicant does not wish to disclose the actual fee received for any particular assignment, it may state that it has received more than the amount specified for eligibility under this RFQ. For example, it may state: “Above Rs. 5 (five) Lakhs” in respect of an empanelment.

££ The names and chronology of the projects included here should conform to the project-wise details submitted in Form 6 of Appendix – I.

Certificate from the Statutory Auditor §

This is to certify that the information contained in Column 5 above is correct
as

Date:

(Signature, name and designation of the authorized
signatory)

§ In case the Applicant does not have a statutory auditor, it shall provide the certificate from its chartered accountant that ordinarily audits the annual accounts of the Applicant.

APPENDIX - I
Form-4 Eligible Assignments of Applicant^{\$}

Name of Applicant:	
Name of the Project:	
Nature of Assignment (PPP/Financing to the government (or its instrumentalities)	
Description of services performed by the Applicant:	
Name and address of the client:	
Name, telephone no. and email address of clients representative:	
Estimated capital cost of Project (in Rs. Lakh or US\$ Million):	
Payment received by the Applicant as professional fees (in Rs. Lakh) [£] :	
Start date and finish date of the services (month/ year):	
Brief description of the Project:	

Notes:

1. Use separate sheet for each Eligible Assignment.
2. Exchange rate should be taken as Rs. 85 per US \$ for converting to Rupees.

^{\$} See clause 7 of the RFQ

[£] In the event that the Applicant does not wish to disclose the actual fee received for any particular assignment, it may state that it has received more than the amount specified for eligibility under this RFQ. For example, it may state: "Above Rs. 5 (five) Lakhs" in respect of other Projects.

APPENDIX-I

Form-5 Abstract of other relevant experience of the Applicant

S.No	Name of Project	Name of Client	Estimated capital cost of Project (in Rs. Crore/ US\$ Million)	Professional fee received by the Applicant (in Rs. Lakhs/Crore) [£]
^{££} (1)	(2)	(3)	(4)	(5)
1				
2				
3				
4				
5				

^{\$} The Applicant should provide details of only those assignments that have been undertaken by it under its own name.

^{\$\$} Exchange rate should be taken as Rs. 85 per US \$ for converting to Rupees.

[£] In the event that the Applicant does not wish to disclose the actual fee received for any particular assignment, it may state that it has received more than the amount specified for eligibility under this RFQ. For example, it may state: "Above Rs. 5 (five) Lakhs" in respect of a particular project.

^{££} The names and chronology of the projects included here should conform to the project-wise details submitted in Form 6 of Appendix – I.

Certificate from the Statutory Auditor ^{\$}	
This is to certify that the information contained in Column 5 above is correct as	
Date:	(Signature, name and designation of the authorised signatory)

^{\$} In case the Applicant does not have a statutory auditor, it shall provide the certificate from its chartered accountant that ordinarily audits the annual accounts of the Applicant.

APPENDIX-I

Form-6 Other relevant assignments of Applicant

1.	Name of Applicant:	
2.	Name of the Project:	
3.	Type of Project	
5.	Description of services performed by the Applicant firm:	
6.	Name of client and address:	
7.	Name, telephone no. and email address of client's representative:	
8.	Estimated capital cost of Project (in Rs. Crore or US\$ Million):	
9.	Payment received by the Applicant as professional fees (in Rs. Crore):	
10.	Start date of the services (month/ year):	
11.	Finish date of the services (month/ year):	
12.	Brief description of the Project:	

Notes:

1. Use separate sheet for each assignment.
2. Exchange rate should be taken as Rs. 85 per US \$ for converting to Rupees

APPENDIX - I

Form – 7 Curriculum vitae of the Key Personnel

1. Proposed Position:
2. Name of Personnel:
3. Date of Birth:
4. Nationality:
5. Educational Qualifications:
6. Email ID:
7. Mobile No:
8. Employment Record:

(Starting with present position, list in reverse order every employment held.)

9. List of projects on which the Personnel has worked

(Project Name Description of assignment performed)

10. Details of the current assignment and the time duration for which services are required for the current assignment.

Certification:

I, the undersigned, certify that to the best of my knowledge and belief, this CV correctly describes myself, my qualifications and my experience.

(Signature and name of the Professional)

Place...

(Signature and name of the Authorised Signatory of the Applicant)

Notes: Use separate form for each Professional Personnel. Each page of the CV shall be signed in ink by both the Personnel concerned and by the Authorised Representative of the Applicant firm along with the seal of the firm. Photocopies will not be considered for evaluation.

APPENDIX - II

Letter of Empanelment

RFQ No. ****

To,

Subject: Empanelment of the Transaction Advisor

Sir/Madam,

In reference to the RFQ Notice No. ***, the Competent Authority of MITRA has approved your empanelment with MITRA, for a period of 3 (three) years w.e.f. **. This period may be extended for a further period of 2 (two) years based on your performance and /or need of MITRA.

The terms of empanelment will be governed by the Office Order for Empanelment that is being issued subsequently.

Jt. CEO

MITRA

Enclosure: As above